

LAKE WILCOX PUBLIC SCHOOL SCHOOL COUNCIL MEETING MINUTES TUESDAY, FEBRUARY 7, 2023

Attendees:

Principal: Andrea Welburn	Regrets: Simone Chan Anne Marie Kirkness
Vice Principal: Samadi Afrouz	
Teacher Representative: Mike Cerullo	
<i>Co-Chairs:</i> Georgia Petinarelis & Nikki Andal	
Treasurer: Anne Marie Kirkness (absent)	
Secretary: Cathy Proiakakis	
<i>Members at Large:</i> Anita Fancy Jessica Ng Julie Pesonen Christina Gianopoulos Farnaz Sardari Parvaz Kirouac	
<i>Guests:</i> Barb Chuan Li Angela Missaghian	

1.	<p>Meeting brought to order @ 1831h</p> <p><i>Update to Council, Voting Members Update, New co-chair selection</i></p> <ul style="list-style-type: none"> - Angela Missaghian - Chuan Li <p>Motion put forward to add above as voting members by Nikki. Seconded by: Julie</p> <p>Motion Carries</p> <p><i>New co-chair selection: Georgia needs to step down from this role due</i> Angela Anita Ballot was submitted for voting – elected co-chair announced: Angela M.</p>
2.	<p><u>Adoption of Minutes & Treasurer’s Reports</u></p> <p>Draft of minutes shared with voting council members 2x ahead of meeting, no feedback received. May we please adopt the January Minutes and move forward?</p> <p>Motion put forward by: Cathy P Seconded by: Anita Motion Carries</p>

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	<p>Treasurer's Report: (January Report was shared in email)</p> <p>Opening Balance: \$2,340.79</p> <p>Deposit of Hot Lunch completed.</p> <p>Pending deposits for: Raptors Tix (Silent Auction), Purdy's Cheque for fundraising</p> <p>Paid Expenses that went through this term: Mud Kitchen. We were able to recoup funds for mud kitchen; voted amount was higher than actual.</p> <p>Committed Expenses (pending): Grade 8 Grads, Neurodivergent Speaker (\$1400)</p> <p>Current closing balance is \$1920.27</p> <p>Georgia will follow up with Purdy's for payment.</p> <p>Important to note, we have monies that have yet to be posted. If we have confirmation of posting, an amendment can be made to the Treasurer Report, circulated to voting members, approved, and then money would BE AVAILABLE to commit to more expenses.</p> <p>Motion put forward to approve January Treasurer Report by Cathy P Seconded by Julie Motion carriers</p>
3.	<p><u>Principal Report/ Teacher Update</u></p> <p>Teacher Update:</p> <ul style="list-style-type: none"> - Well-being Team is hosting a drop-in board game play every Friday @ lunch - The library is open to students during recess time - 'Lounge & Learn' activities - Chess Club Opens Wednesday for students in grades 4 to 8 - Community Class Karaoke Cart made available for all classes to use - Grade 2/3 class was first group to participate - Popcorn sales continue - support Grade 8 field trip - Intramural activities - Intermediate basketball, Junior basketball (Gr. 5 & 6) - Intermediate Boys & Girls basketball teams continue to practise - GSA meet every Tuesday & Thursday in library - Gr. 2 & Gr. 4 trips to VORC this week <p>Although the above items are "formal" co-curricular and curricular events, there are MANY instances where more casual meetings and groupings are being formed. They are often on a need basis, and the staff readily make themselves available.</p> <p>Parent feedback is that teachers are approachable and there are instances where the children are very fortunate.</p> <p>Literacy Night was a great event; worked out well.</p>

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Staff was very happy with the food provided for their teacher appreciation breakfast.

Parents requested adding another appreciation breakfast for teachers again in the year. Second date TBD.

Principal's Report

- Focus on student achievement and well-being
- Large number of students late each morning; disruptive to the class
 - o Kids need to get the late slip – then walk to their area, get their gear off, get the right gear and then get to the class.
- School Improvement Plan
 - o Effective Instruction and Assessment
 - o Well-being and mental health
 - o Equity & Inclusivity
- MLL (multi-language learners, formerly ESL) joining school... working through integration model
- Math network learning (3 teachers went to math network, brought learning back); Monday night staff meeting – put forward ideas and goals put forward
- Professional learning at PLTs – weekly professional meetings, collaborative learning. Regular professional learning, sometimes involve students. Learn or practice a skill
- Supporting student well-being @ recess (working with students, conflict resolution, clubs, etc); teachers supporting through academic issue, or a conflict, or helping a student who is upset
- Planning Gr8 graduation for June 22
- Planning for 2023/24 school year; looking at enrollment numbers (how many students will leave to go to French immersion, how many students will leave (graduate), how many new registrations for the FDK

Fundraising Priorities:

Lighting – mobile lighting system for the stage (\$2300)

Includes two sets of lights, two stands, control panel and cords. This would be INSTEAD OF a \$6500 repair to the old system. Lights retail for \$1600 each (our cost is \$800 per unit).

Parent guest: Barb (may have better costing). The above is not new equipment.

School does not currently have budget to cover the above. Unexpected expenses (i.e. getting curtains on stage cleaned and sanitized)

Music – current and former music teacher have spent time repairing the instruments that they HAVE

- Needs speaker \$500
- Need Method books \$400
- Instrument Repairs \$1000
- Piano, bass drum

Does YRDSB have equipment that are not in use anymore?

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	<p>Used to have a surplus location, did not see anything online</p> <p>There is a list of approved vendors; would a donation be appropriate?</p> <ul style="list-style-type: none"> - Likely would be, but needs to be approved by health & safety (who move relatively quickly) - If a donation piece is discovered, contact the music teacher to see (would need to either BE on wheels, or be PUT on wheels) <p>Is there an immediate need? Do we need to vote via email?</p> <p>Nikki put forward a motion to approve \$500 for the speaker for music program. Seconded by Julie. Motion Carries. Committed Expense of \$500.</p>
4.	<p><u>Direct Donation, Fundraising Campaign</u></p> <p>Coming out of Winter Concert; great discussions on the NEED to support the school financially.</p> <p>Push for direct donation from our families...</p> <ul style="list-style-type: none"> - Way to promote: 10 second videos (coming from the kids); involves media consent and protocols for that. Is it feasible for our teachers to work with their students to make an impactful campaign? - Can a video go through email/newsletter/videolink? - Personal touch; connection – playing an instrument, playing in the gym, scoring a goal - Mike has a video from previous council; see if a video can be held on the “river” in edsby <p>Publish video, highlight tax incentive, need to form a subcommittee...</p> <p>Use the existing video (please), add chess and other school life – please add video in 2 weeks</p> <p>Subcommittee: Georgia, Nikki, Parvaz, Barb, Angela</p> <p>Battery return – fundraising (oak ridges ps doing this now)</p> <ul style="list-style-type: none"> - Lions club (TBD on funds we will collect) - We will start to do this too! Yey! Would like to estimate potential funds
5.	<p><u>Communication Plan</u></p> <p>Is there a better way for us to communicate to the parents Is there a way in which council could communicate with the families Send/Share as early as possible (newsletter published every other Friday) Next meeting communicated via email and via edsby – great! Could be nice to have dates on the school sign every month? With upcoming events? Link School Council meeting minutes to the Newsletter so parents have access and can see.</p>

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6.	<p><u>Student Council Social Media Account:</u></p> <ul style="list-style-type: none"> - We have interest in sponsoring activities from Oxford, the Lions Club – they are asking “how” they can see that success. - Can we increase our voice, our space, our voice – are we able to ADD Instagram? - Would like to create an UNOFFICIAL/NON-OFFICIAL Instagram Account for School Council - Nikki is willing to support this initiative personally – with the administration. She would NOT post anything without complete authorization if the official route is taken, however the intent is for an UNOFFICIAL/NON-OFFICIAL Account. Nikki is proficient in social media compliance; works in capacity as global social media compliance; Canadian privacy officer for social media. Would be very intentional. <p>Administration is not supportive at this time, but willing to investigate. A non-official account is the goal.</p> <ul style="list-style-type: none"> - Administration is also noting that a school council IG is very much connected to the school. Not separate, very much connected. - There is a lot to setting up this account. Principal would need to Speaking with Corporate Communications, there is a lot there – things to consider... School Council IG needs to be connected to the School Council email, the P/VP would need access to that email (and thus the account) and would have to be monitoring it. - Need to do more research. Questions about the purpose. <p>Looking for community reach; newsletter doesn’t reach the community.</p> <ul style="list-style-type: none"> - How do we reach the community without opening the risk of social media for the children, etc. - Does it service OUR needs, OUR community, etc. <p>Worth looking into the options we have. Representative of the school.</p>
7.	<p><u>Yearbook</u></p> <ul style="list-style-type: none"> - Is Yearbook something that can be re-started? - Can this be something that School Council can support - Head Secretary used to take this on (voluntarily) – on her own time - Needs to be started at the beginning of the year; with photos of the entire year. - We HAVE photos, but not sure that we have intentionally done anything with a yearbook in mind - Something that is often decided in September - Could this be something that council can support? Create a deliverable? Create a book? - Grade8s may be doing their own version; there are privacy issues with photos, etc. Not sure if we can have council do this on their own; may need someone on staff to be interested in doing this. - If this is something council can support (potentially fund raise for???) can we continue to think about how this could work for the next academic year?

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8.	<p><u>Co-curricular: lunch time / after school</u></p> <ul style="list-style-type: none"> - A lot happening and going on; potentially we are meeting the needs of our families with the extracurricular, but perhaps the parents don't know? Perhaps for clubs, etc. awareness to parents can be made in newsletter, and/or edsby? - Parents are "asking" but perhaps they don't know - Highlight in the newsletter - Can we survey teachers who would be willing to run an activity once a week? Like a lego or arts & crafts time. (Principal will inquire and see) - Recess Time – there are a lot of staff on duty – actively circulating, supervising, watching for the students who aren't engaged or upset... that is their role and they are really taking it to heart. Conflict happens on the playground – it's part of learning and teachers are using teachable moments to engage the children. - Surface – it may "look like" chess club, but kids are learning and socializing amongst each other. They talk to each other – they mentor through the student body. Organic relationship building. Figuring out what is "possible"
9.	<p><u>Strategic Plan Survey Results / Student Survey Plans</u></p> <ul style="list-style-type: none"> - Results need to go out to families to the parents. Perhaps include in newsletter - Nikki to resend to Andrea - Surveys from the YRDSB are happening soon (K to 3 happens at home), remainder at school - Council led survey may not be needed; or may not be sent due to the survey that is going out from YRDSB.
10.	<p><u>Engagement Events – Black Excellents, STEM Night, End of Year BBQ</u></p> <ul style="list-style-type: none"> - Conversations around what we can do to "amplify" - During the day, the performer will be here for the students - Very engaging – kids will see this during the day, but in the evening, parents can join their children - More interactive between parents & children - Possible literacy or math night. They used to have a group come to the school called "Mathletes" - Georgia spoke to company who comes in and does a STEM night; had a thorough discussion with STEM MINDS (Aurora); Reza. Went through thorough landscape of what it would look like. Three groupings of kids – 1 hour for each... and every session would be \$450. Could cater to a K to 3 group, 4 to 6 group, 6 to 8 group. - Connection to Oxford and Mathnesium? Is there a conflict of interest? School cannot promote or endorse that business? Can we have a sponsor? For example – acknowledge? If we PAY for the company, it's different. If sponsored it may put us in conflict. <p>IF there are free, non-sponsored events, can we do those?</p> <ul style="list-style-type: none"> - Fundraising is not the only action of the School Council, but it's important. What can we do to keep engaging the families? Do we focus on fundraising and then put together a

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	<p>strategy for the remainder of the year? How much work can we put in place to set up the next academic year for success and for maximum involvement?</p>
11.	<p><u>Adjourn</u></p> <p>Motion put forward to adjourn by: Nikki Motion seconded by: Julie Motion Carried</p> <p>Meeting adjourned @ 2013h.</p>
12.	<p><u>AMENDMENT – ADDITION 1 – TREASURER REPORTS – APPROVED VIA EMAIL</u></p> <p>Updated treasurer reports up to and including February 2023 to include fundraising efforts from chocolate sales, silent auction, and remove committed \$ for school speakers.</p> <p>New reports filed with Treasurer and Chairs.</p> <p>Motion Carried via email</p>
13.	<p><u>AMENDMENT – ADDITION #2 – DIRECT DONATION INCENTIVES AND YEAR-END BBQ</u></p> <p>Latest Treasurer Reports had a closing balance of \$3,533.38</p> <p>In an effort to provide incentives to the students and also provide a deposit to the service provider for a year-end BBQ, the following proposed expenses were brought to council and council voted in support of ALL THREE.</p> <p>Sticker Incentive: \$50 Mr, Freezie/ Medium Freeze Pop Incentive; \$150 BBQ Vendor Deposit: \$500</p> <p>Motion Carried via email.</p>

Action Items following on next page

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Action Items:

Meeting Date	Action Item Description	Owner	Status
Nov 1	Follow-up with Air Ryderz UPDATE: <i>Reviewed by Andrea and Superintendent. Forgoing event due to liability and waiver forms; too high a risk for school/student participation.</i>	Parvaz/Nikki	CLOSED
Nov 1	Follow-up with with Music Teacher on needed \$ Establish Subcommittee UPDATE: <i>List provided today; committed \$500 for proper speaker.</i>	Andrea/Michael Georgia	CLOSED
Nov 1	Follow-up with Miko/Samco; can we move forward with this fund-raising idea and when	Julie	
Jan 10	Andrea to bring 5-year trend information in relation to EQAO results to next council meeting	Andrea	
Feb 7	Nikki to send Andrea the School Council Strategy Survey results	Nikki	